



## WHAT YOU SHOULD KNOW ABOUT A FEDERAL SPECIAL PURPOSE GAME BIRD PERMIT

A Federal Migratory Bird Special Purpose Game Bird permit will authorize you to acquire, possess, sell, donate, or otherwise dispose of to another person, migratory game birds (excluding waterfowl) that are captive-reared and properly marked, including their eggs. (A Waterfowl Sale and Disposal permit is required to sell, donate, or otherwise dispose of to another person, any species of captive-reared and properly marked waterfowl or their eggs.) You should review several 50 CFR parts 10, 13 and 21.27 of the Code of Federal Regulations. These regulations can be found on our website at: <http://www.fws.gov/permits/ltr/ltr.shtml>. **You are responsible for reviewing and understanding these regulations before you request and accept a permit.** Below is a review of several sections pertinent to a Federal Migratory Bird Special Purpose Game Bird permit.

### ***1. Do I need a permit to possess migratory game birds?***

Yes. Anyone who wishes to possess migratory game birds other than waterfowl must have a Special Purpose Game Bird permit before they can acquire migratory game birds.

### ***2. What species of migratory game birds can I propagate with a Special Purpose Game Bird permit?***

The following species are eligible for propagation with this permit:

<u>Family</u>	<u>Common Name</u>
Scolopacidae	Common snipe and American woodcock
Columbidae	Band-tailed pigeon, Bridled quail-dove, Common ground-dove, Inca dove, Key West quail dove, Mourning dove, Plain pigeon, Red-billed pigeon, Ruddy ground-dove, Ruddy quail-dove, Scaly-naped pigeon, White-crowned pigeon, White-tipped dove, White-winged dove, Zenaida dove
Gruidae	Sandhill crane (except Mississippi subspecies)
Rallidae	Clapper rail, King rail, Virginia rail, Sora, Purple gallinule, American coot and Common moorhen

### ***3. Can I take migratory game birds from the wild?***

No. You may not take migratory game birds or their eggs from the wild. Anyone who transfers birds to you must have a valid Special Purpose Game Bird permit.

### ***4. Do I need to mark migratory game birds that I propagate?***

All live migratory game birds (including offspring) possessed in captivity under authority of a valid Special Purpose Game Bird permit must, prior to 6 weeks of age, be physically marked using one of the following methods:

- (a) Removing the hind toe from the right foot.
- (b) Pinioning of a wing by removing the metacarpal bones of one wing or a portion of the metacarpal bones thereby rendering the bird permanently incapable of flight.
- (c) Banding one metatarsus with a seamless metal band.
- (d) Tattooing a readily discernible number or letter or combination thereof on the web of one foot.

**5. *What documentation is required when I transfer game birds to another person?***

Each time you transfer game birds to another person, you will be required to complete a Form 3-186a, Migratory Bird Acquisition and Disposition Report. These forms will be supplied by the Service and also are available on our website at: <http://forms.fws.gov/3-186.pdf>. You will furnish the original of the form to the person acquiring the birds or eggs, retain one copy in your files as a record of your operations, and mail two copies of each form completed to your Regional Migratory Permit Office on or before the last day of each month.

**6. *Do I need a State permit to possess and sell migratory game birds?***

Your permit is not valid unless you also are in compliance with State requirements. This means that if your State requires you to have a permit to sell or transfer migratory game birds, you must hold a valid State permit in order for your Federal permit to be valid. You will be required to submit a copy of the State permit. It is your responsibility to make sure you comply with State permit requirements.

**7. *Will anyone inspect my records or propagation activities?***

By accepting a Special Purpose Game Bird permit, you authorize an agent of the Service to enter your premises at any reasonable hour to inspect the wildlife in your care, your books or records. (See 50 CFR 13.47)

**8. *What is required to transfer my permit to a new location?***

Any address change or other circumstances that affect your permit, must be reported to your Regional Migratory Bird Permit Office in writing within 10 days so your permit can be amended. (See 50 CFR 13.23)

**9. *Will I be required to keep records of my activities?***

Yes. You must maintain accurate records of operations on a calendar-year basis. Your records should reflect the species of game bird you possessed during the reporting year, total number at the start of the year, method of marking, number raised, sold or traded, and the total number at the end of each year.

**10. *Will I be required to submit an annual report of activities?***

Yes. You will receive an annual report form from your Regional Migratory Bird Permit Office. Reports can also be found on our website at [www.permits.fws.gov/mbpermits/birdbasics.html](http://www.permits.fws.gov/mbpermits/birdbasics.html). This report must be completed and submitted to your issuing office by January 31 of each year.

**11. *How do I renew my permit?***

A renewal letter or form and annual report form will be sent to you at least 60 days prior to the expiration of your permit. If you wish to renew your permit, you must return the completed renewal to your Regional Migratory Bird Permit Office at least 30 days prior to the expiration of your permit and include a copy of your current State license, if one is required. If we receive your renewal request at least 30 days prior to the expiration of your permit, your permit will remain valid beyond the expiration date for the activity authorized on your permit until a decision on your renewal is made. If you allow your permit to expire before requesting renewal, you may be required to submit a new application. (See 50 CFR 13.22 and 13.11(c))



Department of the Interior  
U.S. Fish and Wildlife Service

Expires 7/2007  
OMB No. 1018-0022

**Federal Fish and Wildlife Permit Application Form**

**Return to:** Migratory Bird Permit Office  
U.S. Fish and Wildlife Service

**Type of Activity:**  
Migratory Bird Special Purpose - Game Bird Propagation

**Complete section A or B, and sections C and D of this application. See attached Permit Application Instructions.**

<b>A. Complete if applying as an individual</b>						
1.a. Last name:		1.b. First name:		1.c. Middle name or initial:	1.d. Suffix	
1.e. Doing business as (dba):		2.a. Mailing Address (line 1):		2.b. Mailing Address (line 2):		
2.c. Mailing Address (line 3):		3.a. City:	3.b. County:		3.c. Province:	3.d. State:
3.e. Zip code/postal code :	3.f. Country:		4. Date of birth (mm/dd/yyyy):		5. Social Security No:	
6. Occupation:		7. List of any business, agency, organizational, or institutional affiliation associated with the wildlife or plants to be covered by this permit:				
8. Home telephone number:	9. Work telephone number:		10. Fax number:		11. E-mail address:	

<b>B. Complete if applying as a business, corporation, public agency or institution</b>					
1.a. Name of business, agency, or institution:		1.b. Doing business as (dba):		2. Tax identification no.:	
3.a. Mailing address (line 1):		3.b. Mailing address (line 2):		3.c. Mailing address (line 3):	
4.a. City:		4.b. County		4.c. State:	4.d. Zip code:
5.a. Principal officer - Last name:		5.b. First name:		5.c. Middle name or initial	5.d. Suffix
5.e. Principal officer title:		6. Describe the type of business, agency, or institution and provide state of incorporation:			
7. Home telephone number:	8. Work telephone number:		9. Fax number:		10. E-mail address:

<b>C All applicants complete</b>	
1. Do you currently have or have you had any Federal Fish and Wildlife permits? (For simplification, all licenses, permits, registrations, and certificates will be referred to as a permit.) Yes <input type="checkbox"/> If yes, list the number(s) of the most current permit you have held: _____ No <input type="checkbox"/>	
2. Have you obtained all required State, Federal or foreign government approval(s) to conduct the activity you propose? Yes <input type="checkbox"/> If yes, provide a copy of the approval(s). Have applied <input type="checkbox"/> Not required <input type="checkbox"/>	
3. Enclose a check or money order payable to the U.S. Fish and Wildlife Service in the amount of \$75.00. Federal, tribal, state, and local government agencies or individuals and institutions acting on behalf of such agencies are exempt from the application processing fee (50 CFR 13.11(d)).	
4. <b>Certification:</b> I hereby certify that I have read and am familiar with the regulations contained in Title 50, Part 13, of the Code of Federal Regulations and the other applicable parts in subchapter B of Chapter I of Title 50, and I certify that the information submitted in this application for a permit is complete and accurate to the best of my knowledge and belief. I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. 1001.	
5. Signature (in blue ink) of applicant/person responsible for permit in Section A or B. (Photocopies/stamped signatures are not accepted.)	6. Date (mm/dd/yyyy):

**D. SPECIAL PURPOSE - MIGRATORY GAME BIRD PROPAGATION**  
(Migratory Bird Treaty Act, 50 CFR 21.27)

**Note:** A Special Purpose - Migratory Game Bird Propagation Permit is required to possess, propagate, purchase, sell, and barter captive-reared, properly marked migratory game birds, other than waterfowl. Migratory game birds are listed in the regulations at 50 CFR 20.11. All migratory game birds held or transferred under the permit must be marked in accordance with 50 CFR 21.13(b).

Please make sure you attach a copy of all applicable State licenses or permits, as requested in C.2. on page 1 of this application.

*Please provide the following information in the space provided or on a separate sheet of paper:*

1. List the species of migratory game birds, other than waterfowl, you plan to acquire.
  
  
  
  
  
2. Are your facilities located at the mailing address you provided on page 1 of this application?  
Yes ☐ No ☐ If "no," provide the location (street address or legal description).
  
  
  
  
  
3. Describe the facilities where the game birds will be held. Attach diagrams and photographs of your enclosures, including dimensions.
  
  
  
  
  
  
  
  
  
  
4. Which of the following methods you will use to mark progeny.  
☐ Remove hind toe of right foot  
☐ Pinion one wing  
☐ Band one leg with a seamless leg band  
☐ Tattoo web of one foot
  
  
5. Provide the name, address and Federal permit number of the person from whom you will acquire the birds.
  
  
  
  
  
6. You must retain records relating to the activities conducted under your permit for at least 5 years from the date of expiration of the permit. Provide the address where these records will be kept.

## PERMIT APPLICATION FORM INSTRUCTIONS

The following instructions pertain to the standard Permit Form 3-200 that must be completed as an application for a U.S. Fish and Wildlife Service permit. The General Permit Procedures in 50 CFR 13 address the permitting process. For simplification, all licenses, permits, registrations, and certificates will be referred to as a permit.

- Complete section A or B, and sections C and D of the application. Print clearly or type in the information. An incomplete or unclear application may cause delays in processing or may be returned to the applicant.
- Provide any required additional information or attachments outlined in section D of the application form. Be as complete and descriptive as possible. If there is any doubt as to the information's relevance, include it with the application.
- Sign the application **in blue ink** and send the original to the address at the top of the application. Faxes or copies of the original signature will not be accepted.
- Please plan ahead. Allow at least 60 days for your application to be processed (**50 CFR 13.11**). Some applications may take longer than 90 days to process. Applications are processed in the order they are received.
- Additional forms and instructions, as well as regulations, are available on the Internet at <http://permits.fws.gov/>.

Most of the application form is self-explanatory, but the following provides some assistance for completing the form.

### COMPLETE **EITHER** SECTION A OR SECTION B:

- Section A. **"Complete if applying as an individual"** - Enter the complete name of the responsible individual who will be the permittee if a permit is issued. Enter personal information that identifies the applicant. All blocks must be completed. If you are applying as an individual but conducting permitted activities as a business, provide the name of the business. If you are applying on behalf of a client, the personal information must pertain to the client. A document evidencing power of attorney must be included with the application.
- Section B. **"Complete if applying as a business, corporation, public agency, or institution"** - Enter the complete name and address of the business, agency, institution, or other organization that will be the permittee if a permit is issued. Give a brief description of the type of business or activity the applicant is engaged in, the name and phone number of the person in charge (i.e., principal officer), and if the company is incorporated, the state in which it is incorporated.

### ALL APPLICANTS COMPLETE SECTION C:

- Block C.1 **"Do you currently have or have you had any federal fish and wildlife permits?"** List the number(s) of your most current FWS or CITES permit or the number of the most recent permit if none are currently valid. (Do not list permits of others under which you acted as a subpermittee or agent.)
- Block C.2 **"Have you obtained all required state, federal or foreign government approval to conduct the activity you propose?"** (Please be aware that there may be other requirements necessary to conduct this activity, such as local zoning requirements.) If "yes," list the state, federal or foreign countries involved and type of document required. Include a copy of these documents with the application. If you have applied for the documents, check the "have applied" box and list the state, federal or foreign countries involved and type of documents required. If the proposed activity is not regulated check "not required."
- Block C.3 **"Application fee:"** You must enclose a permit processing fee unless you are fee exempt. Consult the Application Processing Fee section on the next page. Make your check or money order payable to the "U.S. Fish and Wildlife Service" and attach it to the application form. If you are fee exempt, write "EXEMPT" in the fee block and attach proof of exempt status with your application.
- Block C.4 **"CERTIFICATION"** The individual identified in Section A, the principal officer named in Section B, or person with a valid power of attorney (documentation must be included in the application) must sign and date the application **in blue ink**. This signature binds the applicant to the statement of certification. This means that you certify that you have read and understand the regulations that apply to the permit. You also certify that everything included in the application is true to the best of your knowledge. Be sure to read the statement and re-read the application before signing.

### ALL APPLICANTS COMPLETE SECTION D:

Provide any required additional information outlined in Section D of the application form. Be as complete and descriptive as possible. If there is any doubt as to the information's relevance, include it with the application.

## APPLICATION FOR A FEDERAL FISH AND WILDLIFE PERMIT

### Paperwork Reduction Act and the Privacy Act – Notices

In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501, et seq.) and the Privacy Act of 1974 (5 U.S.C. 552a), please be advised that:

1. The gathering of information on fish and wildlife is authorized by:
  - (a) Bald and Golden Eagle Protection Act (16 U.S.C. 668), Title 50, Part 22, of the Code of Federal Regulations (CFR);
  - (b) Endangered Species Act of 1973 (16 U.S.C. 1531-1544), Title 50, CFR Part 17;
  - (c) Migratory Bird Treaty Act (16 U.S.C. 703-712), Title 50, CFR Part 21;
  - (d) Marine Mammal Protection Act of 1972 (16 U.S.C. 1361 *et seq.*), Title 50 CFR Part 18
  - (e) Wild Bird Conservation Act (16 U.S.C. 4901-4916), Title 50, CFR Part 15;
  - (f) Lacey Act (18 U.S.C. 42); Injurious Wildlife, Title 50 CFR Part 16;
  - (g) Convention on International Trade in Endangered Species of Wild Flora and Fauna (CITES) (TIAS 8249); Title 50, CFR Part 23.
  - (h) General Provisions, Title 50 CFR Part 10;
  - (i) General Permit Procedures, Title 50 CFR Part 13; and
  - (j) Wildlife (Import/export/transport), Title 50 CFR Part 14.
2. Information requested in this form is purely voluntary. However, submission of requested information is required in order to process applications for permits authorized under the above laws. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request. Response is not required unless a currently valid Office of Management and Budget (OMB) control number is displayed on the form.
3. Certain applications for permits authorized under the Endangered Species Act of 1973 (16 U.S.C. 1539) and the Marine Mammal Protection Act of 1972 (16 U.S.C. 1371-1383) will be published in the Federal Register as required by the two laws.
4. Disclosures outside the Department of the Interior may be made without the consent of an individual if the disclosure is compatible with the purposes for which the record was collected. (Ref. 68 FR 52611, September 4, 2003)
  - (a) To subject matter experts, state, federal, local, and foreign agencies for the purpose of obtaining advice relevant to making a decision on an application for a permit or when necessary to accomplish a FWS function related to this system of records.
  - (b) To the public as a result of publishing Federal Register notices announcing the receipt of permit applications for public comment or notice of the decision on a permit application.
  - (c) To federal, state, local, or foreign wildlife and plant agencies for the exchange of information on permits granted or denied to assure compliance with all applicable permitting requirements.
  - (d) Captive-bred Wildlife registrants under the Endangered Species Act for the exchange of authorized species, and to share information on the captive breeding of these species.
  - (e) To federal, state, and local authorities who need to know who is permitted to receive and rehabilitate sick, orphaned, and injured birds under the Migratory Bird Treaty Act and the Bald and Golden Eagle Protection Act; federally permitted rehabilitators; individuals seeking a permitted rehabilitator with whom to place a bird in need of care; and licensed veterinarians who receive, treat, or diagnose sick, orphaned, and injured birds.
  - (f) To the Department of Justice, or a court, adjudicative, or other administrative body or to a party in litigation before a court or adjudicative or administrative body, under certain circumstances.
  - (g) To the appropriate federal, state, tribal, local, or foreign governmental agency responsible for investigating, prosecuting, enforcing, or implementing statutes, rules, or licenses, when we become aware of a violation or potential violation of such statutes, rules, or licenses, or when we need to monitor activities associated with a permit or regulated use.
  - (h) To a congressional office in response to an inquiry to the office by the individual to whom the record pertains.
  - (i) To the General Accounting Office or Congress when the information is required for the evaluation of the permit programs.
  - (j) To provide addresses obtained from the Internal Revenue Service to debt collection agencies for purposes of locating a debtor to collect or compromise a federal claim against the debtor or to consumer reporting agencies to prepare a commercial credit report for use by the FWS.
5. For individuals, personal information such as home address and telephone number, financial data, and personal identifiers (social security number, birth date, etc.) will be removed prior to any release of the application.
6. The public reporting burden on the applicant for information collection varies depending on the activity for which a permit is requested. The relevant burden for a migratory bird special purpose game bird permit application is 1 hour, and 1 hour for reporting. This burden estimate includes time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. You may direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, Mail Stop 222, Arlington Square, U.S. Department of the Interior, 1849 C Street, NW, Washington D.C. 20240.

### Freedom of Information Act – Notice

For organizations, businesses, or individuals operating as a business (i.e., permittees not covered by the Privacy Act), we request that you identify any information that should be considered privileged and confidential business information to allow the Service to meet its responsibilities under FOIA. Confidential business information must be clearly marked "Business Confidential" at the top of the letter or page and each succeeding page and must be accompanied by a non-confidential summary of the confidential information. The non-confidential summary and remaining documents may be made available to the public under FOIA [43 CFR 2.13(c)(4), 43 CFR 2.15(d)(1)(i)].

### Application Processing Fee

The fee to process a migratory bird special purpose game bird permit application is \$75.00. This fee applies to new permit applications and permit renewals. There is no fee for amendment of this permit. Checks should be made payable to "U.S. Fish and Wildlife Service." The fee does not guarantee the issuance of a permit. It will not be refunded regardless of whether a permit is issued, abandoned, or denied. We will not refund any application fee under any circumstances if we have processed the application. However, we may return the application fee if you withdraw the application before we have significantly processed it. (50 CFR 13.11(d))

The application fee does not apply to any federal, tribal, state, or local government agency or to any individual or institution acting on behalf of such agency for the proposed activities.



**U.S. Fish & Wildlife Service**

# **Migratory Bird Regional Permit Offices**

## **REGION 1: California, Hawaii, Idaho, Nevada, Oregon, Washington**

911 N.E. 11th Avenue  
Portland, OR 97232-4181

## **REGION 2**

**Arizona, New Mexico, Oklahoma, Texas**

P.O. Box 709  
Albuquerque, NM 87103

## **REGION 3**

**Iowa, Illinois, Indiana, Minnesota, Missouri, Michigan, Ohio, Wisconsin**

One Federal Drive  
Fort Snelling, MN 55111

## **REGION 4**

**Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virgin Islands, Puerto Rico**

P.O. Box 49208  
Atlanta, GA 30359

## **REGION 5**

**Connecticut, District of Columbia, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Virginia, Vermont, West Virginia**

P.O. Box 779  
Hadley, MA 01035-0779

## **REGION 6**

**Colorado, Kansas, Montana, North Dakota, Nebraska, South Dakota, Utah, Wyoming**

P.O. Box 25486  
DFC(60130)  
Denver, CO 80225-0486

## **REGION 7**

**Alaska**

1011 E. Tudor Road  
Anchorage, AK 99503